

Defence Industry Education and Skills Consortium (DIESC)

Meeting Minutes

Date and time: 10.30am – 12.00pm on Tuesday 6 February 2018

Venue: VC Meeting Room, Level 4, Uni SA, City West Campus, 55 North Tce, Adelaide

Chair: Margot Forster (MF) Chief Executive Officer, Defence Teaming Centre I

Secretary: April McLennan (AM) Director Skilling and Workforce, Defence Teaming Centre

Present:

Kristian Galanti (KG)	Senior Adviser Government Relations, Policy and Impact Team, RMIT University
Penny Johnston (PJ)	Director, Defence Industries, TAFE SA
Matt Opie (MO)	Director, Defence, University of South Australia
John Roddick (JR)	Chair of Information Technology, Flinders University
Michael Webb (MW)	Director, Defence & Security, University of Adelaide
Darshi Ganeson-Oats (DG)	Director Strategic Partnerships at South Metropolitan TAFE (SMTAFE)
Melinda Blagaich (MB)	South Metropolitan TAFE (SMTAFE) (via phone)
Adam Goodes (AG)	CEO Indigenous Defence Consortium
George Mifsud (GM)	Director Indigenous Defence Consortium
Luke Taylor (LT)	Manager SA/NT Indigenous Defence Consortium
Sarah Taylor (ST)	Director Strategy and Communications, Defence Teaming Centre

Item 1 Apologies

Nigel Relph (NR)	Deputy Vice Chancellor & Vice President: External Relations and Strategic Projects, University of South Australia,
Brian Rungie	Executive Director Education at TAFESA,
Sonia Mackay-Coghill,	Executive Director Enterprise & Development, ECU (technical issues - unable to dial in)

Item 2 Welcome and Introductions

MF welcomed the DIESC members both in the room and on the phone and asked each to do a brief introduction.

MF advised ST from the Defence Teaming Centre (DTC) would be attending the DIESC meetings, so the DIESC can leverage off her relationship with the Naval Shipbuilding Institute and its stakeholders. MO who has recently joined the University of South Australia as the Director, Defence Industries will now be its representative on the DIESC, replacing NR.

Item 3 Minutes of Previous Meeting

PJ commented on Item 6 of the previous meeting minutes, stating that to pay the membership fee TAFESA will require a contract with the DTC that outlines the deliverables. It was agreed by that the DIESC are now in a position to draft its deliverables (TOR/charter) which will include clarity around the DTCs role.

KG confirmed the minutes of the meeting held on 27 November 2017 were an accurate record of the meeting.

Item 4 Action Items

2017-08-04

DG advised that she had discussed DIESC membership with the AMC who advised they would provide a response back to the DIESC directly (they did not mention if they would be joining the DIESC).

MF to draft a formal letter of offer for the AMC to join the DIESC and circulate to the DIESC for comment.

2017-08-05

MF in Canberra next week and will make contact and obtain the course outline “technical staff college course” that is undertaken by MAJ(E).

2017-08-09

DG advised that there is no formal documented process about how SMTAFE have engaged with industry, it would be more of a discussion.

MF to meet with DG when next visiting the West and discuss how SMTAFE works with industry. May also be opportunity for MF and DG to meet up in Canberra as they will both be there for the ADM Congress on 13 & 14 Feb 18.

2017-08-10

MF to organise conference call with new CEO AIDN Victoria, KG and DG to discuss the DIESC and industry collaboration.

2017-11-02

MF to draft a thank you letter to those who attended DIESC launch. No requirement to circulate to the DIESC for comment before sending.

2017-11-03

DTC in touch with the minister’s office and poised and ready to go if announcement of NSI is to be made in Adelaide. MF advised that DTC received explicit authority to advise DIESC members that HII/KBR bid was successful.

2017-11-04

DTC (ST) to draft a media release announcing DIESC’s involvement with the successful bidder of NSI. DTC will seek guidance from HII as to what can be included. Media release will be circulated to the DIESC for comment.

2017-11-09

Discussed and decided to proceed with a letter of offer to the AMC to join the DIESC but to put hold offers to membership to UWA, Curtin University and CDU.

2017-11-10

JR to research and add to existing list of education and skills initiatives, and email to the DIESC to review and comment on what initiatives are of interest.

2017-11-12

PJ and MW will receive invites to attend the next Defence Industry Workforce Focus Group meeting on 13 March 18.

Item 5 Naval Shipbuilding College

MF advised that the selection has been made and HII are now in contract negotiations with Defence. HII have reached out twice to the DTC with updates. HII will be having a kick off dinner in Canberra next week, where the major partners have been invited to attend their first briefing (delayed). HII have included the logos of the major partners on their media, noting that the DIESC logo features prominently.

PJ advised that Bill Dacolovich will be heading up the HII Australian operation and will be splitting his time between Adelaide and Canberra. Jeff McCray who will be heading up HR will be based in Adelaide. HII have rented space at Techport and are in the process of gradually building their numbers. HII need to understand what industry want with regards to workforce and skills. There have been many studies carried out to provide this data but to date these studies have been superficial and inaccurate. Obtaining access to this high quality data will be a core function of the DIESC, and the DTC as the Trusted Industry Association. There will be various projects carried out by the NSC, with potential for DIESC to get involved/bid on these.

Item 6 Membership

6.1 New members

Formal letter of offer to AMC to join DIESC, offers to other universities to remain on hold.

6.2 Membership fees

MF reminded the DIESC that the DTC is a not for profit industry association and therefore it will require a line of funding if it is to continue as the facilitator/spokesperson for the DIESC, as well as managing the administration. If the DTC's role expands, the DTC are hoping that HII will pick up the majority of this cost (DTC have already submitted a proposal to HII), and this will mean that the DIESC may only need to contribute a token payment. The Primes will have their own workforce plan so will be able to provide to HII their own forecasts. The other 50 percent of Defence Industry capability don't have a workforce plan, but do have a need. The DTC will work with HII to develop a method to collect this data, then de-identify and aggregate this information.

MF advised that ECU and SMTAFE have both written to the DTC and declined to pay the \$10,000 membership fee. DG explained the reasoning behind SMTAFE's decision and that they would like to continue to work with the universities, but would understand if they were asked to bow out.

MF advised that the ECU's stated reason for not paying the membership was more about geography. They are concerned as a WA university that they would not benefit in full the services that DTC DIESC membership covers. MF stated that there has never been a focus on SA, that SA has not been mentioned in any document associated with the DIESC.

The DIESC agreed that ECU and can remain as part of the DIESC until the DIESC has drafted its TOR/Charter. The ECU and SMTAFE will then be asked to reconsider their decision. All the members of the DIESC will have input into this charter.

Discussed by the DIESC members doing a half day workshop to draft the governance for the DIESC. KG advised that RMIT would be happy to host this event. Suggested that Doodle.com is used to find a date and time that would work for everyone. JR requested that the workshop be scheduled in the mid semester break due to his teaching commitments.

Action

Identify a suitable date and time for a half day workshop to formalise governance of DIESC. Workshop to be hosted by RMIT (use Doodle.com to assist).

Item 7 General Business

7.1 Luerssen SEA Program

AM advised the Scholarship was still going ahead however, Luerssen have still not signed off as they had been tied up with the OPV negotiations. Still some questions around the timing of the Scholarship and the awarding of the internships.

Action

To seek feedback from the DIESC on the suggested criteria for the selection of the scholars and awarding of the internships.

7.2 BAE Visit

MF advised she will be meeting BAE and their Education Director, Richard Hamer who is visiting from the UK and will be in Adelaide next week. Richard is very interested in the DIESC and what it does.

7.3 Defence Industry Workforce Focus Group

MF advised that the Defence Industry Workforce Focus Group (DIWFG) which is a test bed for ideas and issues for industry are keen to have representatives from the DIESC to attend their next meeting in March.

Action

Send a calendar invite to MW and PJ to represent the DIESC at the next DIWFG meeting on 13 March 18.

Item 8 Next meeting - TBD